



Tampa Bay Association of Code Enforcement
In-Person Meeting Agenda
October 14th, 2025 (11:30 a.m. -1:00 p.m.)
1500 Pass-a-Grille Way. St. Pete Beach., FL, 33706

The regular meeting of the Tampa Bay Association of Code Enforcement (TBACE) hosted by the City of St. Pete Beach. The following active members were present and signed in:

Doug Allen	City of Temple Terrace	Abe Carmack	Pasco County
Laurie Smith	City of Temple Terrace	Denise Hernandez	Pasco County
Danielle Batt	City of Temple Terrace	David Hramika	Pasco County
Diane Devol	Pinellas County	Richard Karo	Pasco County
Volker Reiss	City of Bradenton	Phillip Woodruff	Pasco County
Douglas Jones	City of Bradenton	Christine Zien-McCombs	Hillsborough County
Frank Pontrelli	City of Bradenton	Cody Linderman	Manatee County
Gregory Dixon	City of Clearwater	Marin Garrido	Manatee County
Kevin Mattocks	City of Clearwater	Jeff Berg	City of Pinellas Park
Robert Caswell	City of Clearwater	Christine Britt	City of Pinellas Park
Stefan Burghardt	City of Clearwater	Jospeh Spann	City of Pinellas Park
Yusupha Touray	City of Clearwater	Winston Sullivan	City of Pinellas Park
Vicki Sudduth	City of Clearwater	Lucy Knight	City of St. Pete Beach
Brian Simon	City of Clearwater	Paul Bushee	City of Safety Harbor
John Stephens	City of Clearwater	Camilo Pordo	City of Bradenton
Steven Rivera	City of St. Pete Beach	Rodney Norris	City of Bradenton
Ayako Ruckdeschel	City of St. Pete Beach	Tyler Beaulieu	City of Tampa
Heather Wyble	City of Gulfport	Robert Caswell	City of Clearwater
Kyonne Goodman	City of Tampa	Cody Linderman	Manatee County
Barbara Riley	City of Tampa	Marvin Gurrido	Manatee County
Heriberto Adorno	City of Tampa	John Carrion	City of Tampa
Danielle Larry	City of Tampa	Joe Gross	Hillsborough County
Marquis Fitzgerald	Town of Redington Beach		

1. CALL TO ORDER: 11:30

- 2. APPROVAL OF MINUTES:** Motion to approve the 08/12/2025 minutes by Chirstine Zien-McCombs with Hillsborough County, and a second by Doug Allen with the City of Temple Terrace. No Nays.

3. **TRESURERS REPORT: \$5,130.99**

- *Expenses:* \$352.63 for las meeting's lunch
- *Deposit:* \$15 for one membership renewal

4. **OLD BUSINESS:** None

5. **NEW BUSINESS:** None

6. **EDUCATIONAL PROGRAM:** Media Relations and Interviews 101

Summary of meeting: The meeting was an interactive format with Q&A encouraged during the presentation rather than waiting until the end. The presentation centered around the notion that the “interviewee controls the interview.” Strategies were presented to manage sound bites and maintain message integrity.

Overviews:

- Three Bs for briefings and BLUF (Bottom Line Up Front): Be concise and lead with the main point.
- You control the interview from the first moment the reporter arrives.
- Understand that the media may use short sound bites; prepare clear, concise statements to avoid being misrepresented.
- Review your municipality/county annual accomplishments report – they provide useful facts to reference when speaking with the public or media.
- Each agency's media policies differ

Presentation START: 12:00 PM

Presentation END: 1:00 PM

7. **ANNOUNCEMENTS:**

- *Member Giveaways:* Lunch boxes fully distributed; none remain. New cooling towels (blue and red) will be available this year and distributed when they arrive. Lapel pins were issued to paid members.
- *Membership renewals:* Chapter annual fee is \$15 per person; it is separate from FACE (state-level) dues. Some agencies have accidentally assumed FACE renewal covered the chapter and it does not. TBACE fiscal year (Oct 01 – Sep 30)
- *Safety Harbor:* Announcement of retirement. Safet Harbor is advertising for a “Community Compliance Manager” position; salary is listed and comparative.

Secretary: None

Treasurer: None

Vice president: None

President: None

8. ADJOURNMENT: 13:05 PM

Respectfully submitted by:

John Carrion
Secretary,
Tampa Bay Association of Code Enforcement
December 12th 2025